

# ZOOM Instructor Resources

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## ZOOM Instructor Resources (Shared by Faculties/Departments/Programmes/Units)

- Best Practice Suggestions
  - **Zoom - Host Features - ELTU** ([https://www.cuhk.edu.hk/eLearning/c\\_systems/zoom/BestPracticeSuggestions-Zoom-HostFeatures-ELTU.pdf](https://www.cuhk.edu.hk/eLearning/c_systems/zoom/BestPracticeSuggestions-Zoom-HostFeatures-ELTU.pdf))
  - **Zoom Training - JennyTian - SHTM - BA** ([https://www.cuhk.edu.hk/eLearning/c\\_systems/zoom/BestPracticeSuggestions-Zoom-Training-JennyTian-SHTM-BA.pdf](https://www.cuhk.edu.hk/eLearning/c_systems/zoom/BestPracticeSuggestions-Zoom-Training-JennyTian-SHTM-BA.pdf))
  - **ZOOM Handbook in Chinese - CHLL** ([https://www.cuhk.edu.hk/eLearning/c\\_systems/zoom/BestPracticeSuggestions-ZOOM-Handbook-CHLL.pdf](https://www.cuhk.edu.hk/eLearning/c_systems/zoom/BestPracticeSuggestions-ZOOM-Handbook-CHLL.pdf))
  - **A sample best practice suggestions document for your departments** ([https://www.cuhk.edu.hk/eLearning/c\\_systems/zoom/BestPracticeSuggestions-ZOOM-FacultyToDept.pdf](https://www.cuhk.edu.hk/eLearning/c_systems/zoom/BestPracticeSuggestions-ZOOM-FacultyToDept.pdf))
- Taking Attendance
  - **Guideline for using uReply and taking attendance during a class on Zoom CUHK** ([http://cu.ureply.mobi/docs/Guideline\\_for\\_using\\_uReply\\_and\\_taking\\_attendance\\_during\\_a\\_class\\_on\\_Zoom\\_CUHK.pdf](http://cu.ureply.mobi/docs/Guideline_for_using_uReply_and_taking_attendance_during_a_class_on_Zoom_CUHK.pdf))
  - **Using ZOOM with KEEP** ([https://www.cuhk.edu.hk/eLearning/c\\_systems/zoom/UsingZOOMwithKEEP.pdf](https://www.cuhk.edu.hk/eLearning/c_systems/zoom/UsingZOOMwithKEEP.pdf))
- CLEAR
  - **General Tips for Online Teaching and Learning** ([http://www.cuhk.edu.hk/clear/prodev/General\\_Tips\\_for\\_Online\\_Teaching\\_and\\_Learning.pdf](http://www.cuhk.edu.hk/clear/prodev/General_Tips_for_Online_Teaching_and_Learning.pdf))
  - **Results of User Experience Surveys** (<https://www.cuhk.edu.hk/aqs/staff/OnlineTeaching/Results%20of%20User%20Experience%20Surveys.pdf>)
  - **Best Practices for ZOOM Teaching: Teacher Sharing Series** (<https://www.cuhk.edu.hk/clear/new/1920-s2-03.htm>)
    - **Ride on the trend of Zoom teaching: did I run my class well?** (<https://panopto.cuhk.edu.hk/Panopto/Pages/Viewer.aspx?id=a22e25d2-ac1c-4d00-8828-ab6f00a03b3d>) (Dr LAU Sin Nga, Ann)
    - **Teaching with Zoom: some issues and quick tips** (<https://cuhk.ap.panopto.com/Panopto/Pages/Viewer.aspx?id=6fea8a25-f979-4a4f-b3f9-ab7800a72d23>) (Dr KU Kei-tat, Fred)
    - **Beside Zoom and Panopto, what else? A sharing on using online discussion forum and game based learning** (<https://cuhk.ap.panopto.com/Panopto/Pages/Viewer.aspx?id=915518fc-5986-4936-8953-ab7d00bae51d>) (Dr KIANG Kai Ming)
  - **Learning Activities on ZOOM** (<https://www.cuhk.edu.hk/clear/new/1920-s2-01.htm>)
    - **Learning Activities on ZOOM** (<https://panopto.cuhk.edu.hk/Panopto/Pages/Viewer.aspx?id=6c77606d-5448-47ed-8bca-ab68007b736c>) (require login)

## Recorded Training Videos (by Zoom)

- **Recorded Sessions** (<https://support.zoom.us/hc/en-us/articles/217214286-Watch-Recorded-Training-Sessions>):
  - Getting Started with Zoom (30min)
  - Zoom Meetings Training (60min)
  - *Remarks: jump to 04:xx to skip the introduction of the "plans and pricing"*

## Updates

- **Zoom Blog** (<https://blog.zoom.us/>)
- **Zoom Support: Zoom Releases by Product** (<https://support.zoom.us/hc/en-us/sections/360008531112-Zoom-Releases-by-Product>)

Questions: [elearning@cuhk.edu.hk](mailto:elearning@cuhk.edu.hk)

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## FAQs

- [Zoom FAQs \(Set 1\)](http://www.cuhk.edu.hk/eLearning/c_systems/zoom/zoom_faq.pdf) ([http://www.cuhk.edu.hk/eLearning/c\\_systems/zoom/zoom\\_faq.pdf](http://www.cuhk.edu.hk/eLearning/c_systems/zoom/zoom_faq.pdf))
- [Zoom FAQs \(Set 2\)](https://www.cuhk.edu.hk/eLearning/c_systems/zoom/zoom_faq-set2.pdf) ([https://www.cuhk.edu.hk/eLearning/c\\_systems/zoom/zoom\\_faq-set2.pdf](https://www.cuhk.edu.hk/eLearning/c_systems/zoom/zoom_faq-set2.pdf))

## Additional Suggestions

- [https://www.cuhk.edu.hk/eLearning/c\\_systems/zoom/ZOOM-SuggestionsRecentAlerts-2020April.pdf](https://www.cuhk.edu.hk/eLearning/c_systems/zoom/ZOOM-SuggestionsRecentAlerts-2020April.pdf)
- [https://www.cuhk.edu.hk/eLearning/c\\_systems/zoom/ZOOM-Suggestions-SecureOnlineInvigilation.pdf](https://www.cuhk.edu.hk/eLearning/c_systems/zoom/ZOOM-Suggestions-SecureOnlineInvigilation.pdf)

## eLearning Newsletters

- [CUHK Online! ZOOM Support for Feb 17-21](https://www.cuhk.edu.hk/eLearning/c_news/newsletter/2020Feb16/eLNL-2020Feb16.html) ([https://www.cuhk.edu.hk/eLearning/c\\_news/newsletter/2020Feb16/eLNL-2020Feb16.html](https://www.cuhk.edu.hk/eLearning/c_news/newsletter/2020Feb16/eLNL-2020Feb16.html)) (Feb 16, 2020)
- [Get Ready to use Zoom to teach, learn and collaborate online, and more](http://www.cuhk.edu.hk/eLearning/c_news/newsletter/2020Feb/eLNL-2020Feb.html) ([http://www.cuhk.edu.hk/eLearning/c\\_news/newsletter/2020Feb/eLNL-2020Feb.html](http://www.cuhk.edu.hk/eLearning/c_news/newsletter/2020Feb/eLNL-2020Feb.html)) (Feb 2, 2020)

## Additional Info Pages on ITSC website

- <https://www.itsc.cuhk.edu.hk/project/zoom/>
  - <https://www.itsc.cuhk.edu.hk/all-it/teaching-learning-and-research/zoom/>
  - <https://www.itsc.cuhk.edu.hk/all-it/procurement-support/campus-wide-software/>
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