

ZOOM Instructor Resources

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2019 ZOOM Instructor Resources (Shared by Faculties/Departments/Programmes/Units)

- **Best Practice Suggestions**
 - **Zoom - Host Features - ELTU** (https://www.cuhk.edu.hk/eLearning/c_systems/zoom/BestPracticeSuggestions-Zoom-HostFeatures-ELTU.pdf)
 - **Zoom Training - JennyTian - SHTM - BA** (https://www.cuhk.edu.hk/eLearning/c_systems/zoom/BestPracticeSuggestions-Zoom-Training-JennyTian-SHTM-BA.pdf)
 - **ZOOM Handbook in Chinese - CHLL** (https://www.cuhk.edu.hk/eLearning/c_systems/zoom/BestPracticeSuggestions-ZOOM-Handbook-CHLL.pdf)
 - **A sample best practice suggestions document for your departments** (https://www.cuhk.edu.hk/eLearning/c_systems/zoom/BestPracticeSuggestions-ZOOM-FacultyToDept.pdf)
- **Taking Attendance**
 - **Guideline for using uReply and taking attendance during a class on Zoom CUHK** (http://cu.ureply.mobi/docs/Guideline_for_using_uReply_and_taking_attendance_during_a_class_on_Zoom_CUHK.pdf)
 - **Using ZOOM with KEEP** (https://www.cuhk.edu.hk/eLearning/c_systems/zoom/UsingZOOMwithKEEP.pdf)
- **CLEAR**
 - **General Tips for Online Teaching and Learning** (http://www.cuhk.edu.hk/clear/prodev/General_Tips_for_Online_Teaching_and_Learning.pdf)
 - **Results of User Experience Surveys** (<https://www.cuhk.edu.hk/aqs/staff/OnlineTeaching/Results%20of%20User%20Experience%20Surveys.pdf>)
 - **Best Practices for ZOOM Teaching: Teacher Sharing Series** (<https://www.cuhk.edu.hk/clear/new/1920-s2-03.htm>)
 - **Ride on the trend of Zoom teaching: did I run my class well?** (<https://panopto.cuhk.edu.hk/Panopto/Pages/Viewer.aspx?id=a22e25d2-ac1c-4d00-8828-ab6f00a03b3d>) (Dr LAU Sin Nga, Ann)
 - **Teaching with Zoom: some issues and quick tips** (<https://www.cuhk.edu.hk/clear/new/1920-s2-03.htm>) (Dr KU Kei-tat, Fred)
 - **Beside Zoom and Panopto, what else? A sharing on using online discussion forum and game based learning** (<https://www.cuhk.edu.hk/clear/new/1920-s2-03.htm>) (Dr KIANG Kai Ming)
 - **Learning Activities on ZOOM** (<https://www.cuhk.edu.hk/clear/new/1920-s2-01.htm>)
 - **Learning Activities on ZOOM** (<https://panopto.cuhk.edu.hk/Panopto/Pages/Viewer.aspx?id=6c77606d-5448-47ed-8bca-ab68007b736c>) (require login)

Recorded Training Videos (by Zoom)

- **Recorded Sessions** (<https://support.zoom.us/hc/en-us/articles/217214286-Watch-Recorded-Training-Sessions>):
 - Getting Started with Zoom (30min)
 - Zoom Meetings Training (60min)
 - *Remarks: jump to 04:xx to skip the introduction of the "plans and pricing"*
- **Live Meetings for Education** (https://livetraining.zoom.us/webinar/register/3415808540621/WN_5B1e6RECQyuMtbo_DeENOA) (Students and Educators)

FAQs

- **Zoom FAQs (Set 1)** (http://www.cuhk.edu.hk/eLearning/c_systems/zoom/zoom_faq.pdf)
- **Zoom FAQs (Set 2)** (https://www.cuhk.edu.hk/eLearning/c_systems/zoom/zoom_faq-set2.pdf)

Questions: elearning@cuhk.edu.hk

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Additional Suggestions

- https://www.cuhk.edu.hk/eLearning/c_systems/zoom/ZOOM-SuggestionsRecentAlerts-2020April.pdf
- https://www.cuhk.edu.hk/eLearning/c_systems/zoom/ZOOM-Suggestions-SecureOnlineInvigilation.pdf

eLearning Newsletters

- **CUHK Online! ZOOM Support for Feb 17-21** (https://www.cuhk.edu.hk/eLearning/c_news/newsletter/2020Feb16/eLNL-2020Feb16.html) (Feb 16, 2020)
- **Get Ready to use Zoom to teach, learn and collaborate online, and more**
(http://www.cuhk.edu.hk/eLearning/c_news/newsletter/2020Feb/eLNL-2020Feb.html) (Feb 2, 2020)

Additional Info Pages on ITSC website

- <https://www.itsc.cuhk.edu.hk/project/zoom/>
 - <https://www.itsc.cuhk.edu.hk/all-it/teaching-learning-and-research/zoom/>
 - <https://www.itsc.cuhk.edu.hk/all-it/procurement-support/campus-wide-software/>
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