Manage Group Membership on Blackboard

Last Modified on 03/06/2025 3:11 pm HKT

Overview

Teachers can create Self-Enrol groups for students to sign up.

- Please remind students that they can't unenroll themselves from groups.
- In case students enrol in a wrong group, you could follow the steps below to edit the group membership.

Steps

Ultra Course View

Please refer to Blackboard Help: Create and Manage Groups (https://help.blackboard.com/Learn/Instructor/Ultra/Interact/Course_Groups/Create_Groups)

Original Course View

1. Suppose you have already created groups in your Blackboard course. Rollover and click the button beside the group's name. Select "Edit Group".



Then you should be able to access and edit the membership list (remove or add students). Click "Submit".

MEMBERSHIP				
Add Users Remove Al	l Users			
USERNAME	FIRST NAME	LAST NAME	ROLE	
student14	Sam	Lee	Student	×
			C	Iancel Submit

For more about managing groups, please refer to Blackboard Help: Manage Groups (https://help.blackboard.com/Learn/Instructor/Original/Interact/Course_Groups/Manage_Groups).

Contact us: elearning@cuhk.edu.hk () / ITSC Service Desk (https://servicedesk.itsc.cuhk.edu.hk)